

## Local Giving Program: Application Guidelines

Lynas Rare Earths cares for the communities in which we work and live, making it a priority to take an active role in building better communities. We prioritise contributions to health and sport; education and skills development; supporting vulnerable communities; and the environment.

Our **Local Giving Program** is just one of the ways we support organisations in our communities providing grassroots engagement and programs.

These guidelines are designed to assist community groups, and organisations seeking funding from Lynas.

We encourage applications from Lynas employees to support local organisations to which they belong and contribute.

### AMOUNTS

**Funding Available: Up to \$500 (Five hundred dollars) per application.**

Contributions may be in the form of cash or in-kind assistance.

In the Application Form, applicants are requested to outline their overall involvement and what the Lynas' Local Giving Program contribution will support.

Lynas will award funding based on information provided in the Application Form. Any decision by Lynas to award or not award funding is at Lynas' sole discretion. Use of local resources, co-contributions and projects with wide-reaching community benefits will be viewed favourably.

### KEY TIMELINES

**The application period for each round of the Lynas Local Giving Program is approximately 4 weeks. An application confirmation email will be sent from [partnerships@lynasre.com](mailto:partnerships@lynasre.com)**

Once applications close, there is an approximately four-week assessment period, after which applicants will be notified of the outcome. Please keep this in mind when lodging your application for the **Local Giving Program**. Funding is not retrospective.

### PROGRAM CATEGORIES

| Category                        | Supportive Projects                                                                                                                                                                                                                                                                                                                                            |
|---------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Health &amp; Sport</b>       | <ul style="list-style-type: none"> <li>Improve the long-term health and wellbeing of the community.</li> <li>Influence positive changes in physical or mental health.</li> <li>Address an identified community health need or risk.</li> <li>Improve the health and wellbeing of young people, and/or Aboriginal and Torres Strait Islander people.</li> </ul> |
| <b>Education &amp; Training</b> | <ul style="list-style-type: none"> <li>Improve access to education, training and employment.</li> <li>Enhance pre-existing education and training programs.</li> <li>Provide access to STEM (Science Technology Engineering and Maths) related activities.</li> </ul>                                                                                          |
| <b>Vulnerable Communities</b>   | <ul style="list-style-type: none"> <li>Build community capacity.</li> <li>Celebrate inclusion, culture and diversity. Improve social equity and increase community participation.</li> <li>Support essential services to improve community outcomes.</li> </ul>                                                                                                |

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|------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>The Environment</b> | <ul style="list-style-type: none"><li>• Protect or rehabilitate wildlife and the natural environment.</li><li>• Improve community awareness and stewardship of the environment.</li><li>• Encourage responsible use of natural resources.</li></ul> |
|------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

### ELIGIBILITY

Lynas will accept applications from:

- Incorporated, not-for-profit groups and organisations.
- Non-incorporated, not-for-profit community groups and organisations that are supported by an auspice organisation.

**Lynas funding does not support:**

- Activities which have the potential to polarise the community, such as political and religious campaigns and events.
- Requests for activities or organisations with the sole intention is to make a profit.
- Non-sustainable, disposable entertainment forms (e.g. helium balloons or fireworks).
- Requests to fund an individual.

### OTHER CONSIDERATIONS

- Funding is distributed at the sole discretion of Lynas, and is not automatically granted if the application meets the criteria.
- Organisations must have the capacity and financial stability to support the project for which the funds have been requested.
- Lynas reserves the right to refer to funded projects in Lynas communications e.g. reports and social media.
- Successful applicants will only be eligible for funding assistance once during each financial year.

### RECIPIENT RESPONSIBILITIES

Successful funding recipients are required to fulfil their obligations by:

- Issuing an invoice to Lynas for successful grant amount
  - Returning all paperwork and requested documentation within the required timeframes.
  - Using the funding provided solely for the purpose it is granted.
  - Delivering promised benefits as outlined in the application.
- Acknowledging Lynas' support in project promotions, community engagement and external communications.

Successful recipients are encouraged to provide Lynas with a brief update on the project within three months of receiving funding. Failure to meet these requirements is likely to negatively affect future applications.

**For more information:**

If you have any queries about the application process or your initiative/event's eligibility, please do not hesitate to contact us at: [partnerships@lynasre.com](mailto:partnerships@lynasre.com)

**Liability**

*Successful applicants are wholly responsible for the insurance, professional indemnities and Working with Children checks required for their initiative/event. Lynas Rare Earths is not liable for any accidents or negligence resulting in a claim or demand arising from initiatives/events we have sponsored. Volunteers involved in any sponsored activity must be covered by the organiser's insurance. Organisers may be asked to provide details of insurance cover as part of their sponsorship application.*